

## Music Club Board Meeting

**3:00 PM 17 June, 2019**

**Board Members Present:** Lee Weir, Jim Ward, Charles Green, Richard Coles, Marv Myhre, Charlene Chapman-Madden, John Clark, Judy Snedeker, Jean McCurdy, Larry Dirksen, Didi Nielson, Ron Tellefson, Marilyn Book (by phone)

**Absent Board Members:** David Seaburg, Kris Olson

**Guests:** David Durham

Dues Paid Music Club Members: 270

### Call to Order and Roll Call

**President Lee Weir** called the meeting to order with a quorum present.

### Approval of Previous Minutes

Minutes of the 20 May 2019 BOD meeting were distributed to BOD members prior to the meeting. Moved by Jean McCurdy that the minutes be approved as distributed; Didi Nielson seconded the motion which was approved.

### Director Reports

**Treasurer:** Charlie Green presented the May 2019 financial report and provided copies, which included the following:

	Month	YTD	YTD	Better
	<u>Actual</u>	Actual	<u>Budget</u>	<u>(Worse)</u>
Income	\$18,569	\$83,949	\$85,934	(\$1,985)
Expense	<u>\$17,082</u>	<u>\$80,713</u>	<u>\$90,753</u>	<u>\$10,040</u>
Profit (Loss)	<u>(\$ 1,487)</u>	<u>\$ 3,236</u>	<u>(\$ 4,819)</u>	<u>\$ 8,055</u>

Balance of All Cash at Month End      \$53,380

Jim Ward moved to accept the Treasurers report; Ron Tellefson seconded the motion which was approved.

Reports were delivered in writing and/or verbally by **Band Representative: John Clark, Showcase Coordinator: Jean McCurdy, Vocal Representative: Charlene Chapman-Madden, At Large Directors Ron Tellefson, Didi Nielson, Facilities Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, Technical Director: Larry Dirksen, Internet Coordinator: Kristyne Olson, and Past President: Jim Ward**

### **Unfinished Business:**

Action items

(Refer to the Action Item list accompanying these minutes for disposition of all Action Items)

### **New Business**

1. In response to a letter from David Durham received by the Board, Jean McCurdy read a prepared statement (attached) giving the background and history of the Cimarron Nightclub. A number of items contained in David's email are under consideration by the Board as Action Items, specifically, # 3, #5, and #8. David raised a number of concerns regarding availability of opportunities for Music Club performers and the Board responded with offerings of suggested performance opportunities/ venues and dates for David and his group Salty Dawgs.

2. President Lee Weir thanked Board members for their efforts in preparing a brief summary of the evolution of the Cimarron Night Club and for identifying performance opportunities.

**Member Comment:(non- agenda items)**

None

**Announcements:**

The next Music Club Exec BOD Meeting will be held **Monday, 19 August 2019, 3:00 pm at Cimarron**

**Adjournment:** Jean McCurdy made a motion to adjourn, seconded by Charlene Chapman-Madden, motion approved. The meeting adjourned at 4:44 PM

The Board went into special executive closed session at this point with only Board members present.

It was moved by Jim Ward that David Durham be reimbursed in the amount of \$187.50 for the discounted gift cards he purchased and delivered to members of the Drama Club who had assisted the MC and contributed to the success of the 'The Cruise' production. Jean McCurdy seconded the motion which was approved.

**Adjournment:** Jim Ward made a motion to adjourn, seconded by Ron Tellefson, motion approved. The closed session adjourned at 5:12 PM

**Richard Coles**

**Secretary**

**Lee Weir**

**President**

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## Music Club BOD Action Items – 17 JUNE 2019

**NOTE:** Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

### Action Items Completed:

1. **Richard Coles** to obtain Code of Conduct policy 13.4 and provide it to **Lee Weir** in order that Chapter 13 in the CCP&P's needs to be updated by sending the 13.4 addition to CAM (Lorena) with a request to update. (All of Ch 12 and Ch 13 can also be sent to Lorena as well since the MC is to review and update each year. Ch 13 on the Music Club website must also be updated).

### Continued or New Action Items from 17 June 2019 Board Meeting:

1. Bob Crawford, (computer club member) advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.

2. **Board** to identify longer term solution for A/V recording of MC performances.

3. **Board** to evaluate the differences between what the Drama and Music Clubs offer by way of a stipend to individuals (instrumentalists) making contributions to shows/concerts.

4. **Larry Dirksen** to establish recommendations for Board approval of a policy regarding the use/borrowing/removal from storage/management of MC equipment for events on and off campus.

5. **Board** to evaluate the pros and cons of the type of productions sponsored during the past season as a means to provide guidance to the incoming Board members regarding the efficacy of sponsoring future similar performances.

6. **Larry Dirksen** and team to take inventory of all tech equipment used by the MC.

7. **Lee Weir and Marilyn Book** to present a proposal at the next Board meeting to have someone other than the Treasurer handling all Contracts for services and related paperwork required by CAM.

8. **Marv Myhre** to send out a CAM blast to recruit a Director for Desert Divas.

9. **Board Members** are to offer to Charlene any names they are aware of individuals who should be approached to serve as Director or accompanist for the Desert Divas.

10. **Larry Dirksen** to seek additional volunteers to serve on the A/V technical team.