

Music Club Board Meeting

3:00 PM 20 May, 2019

Board Members Present: Lee Weir, Jim Ward, Charles Green, Richard Coles, Marv Myhre, Kris Olson, Charlene Chapman-Madden, John Clark, Judy Snedeker, Jean McCurdy, Didi Nielson, Ron Tellefson

Absent Board Members: Marilyn Book, Larry Dirksen, David Seaburg,

Guests: Eileen Brooks (Drama Club President), David Durham, Tammy Gordon (President of Grand Singers/Chorale Council), Bob Walling (Liaison to Glendale Community College).

Dues Paid Music Club Members: 267

Call to Order and Roll Call

President Lee Weir called the meeting to order with a quorum present.

Approval of Previous Minutes

Minutes of the 15 April 2019 BOD meeting were distributed to BOD members prior to the meeting. Moved by Judy Snedeker that the minutes be approved as distributed; Jean McCurdy seconded the motion which was approved.

Director Reports

Treasurer: Charles Green presented the April 2019 financial report and provided copies, which included the following:

	Month	YTD	YTD	Better
	<u>Actual</u>	Actual	<u>Budget</u>	<u>(Worse)</u>
Income	\$13,902	\$65,380	\$63,824	\$1,556
Expense	<u>\$14,288</u>	<u>\$63,631</u>	<u>\$69,533</u>	<u>\$5,902</u>
Profit (Loss)	<u>(\$ 386)</u>	<u>\$ 1,749</u>	<u>(\$ 5,709)</u>	<u>\$ 7,458</u>

Balance of All Cash at Month End \$51,388

Richard Coles moved to accept the Treasurers report; Kris Olson seconded the motion which was approved.

Reports were delivered in writing and/or verbally by **Band Representative: John Clark, Showcase Coordinator: Jean McCurdy, Vocal Representative: Charlene Chapman-Madden, At Large Directors Didi Nielson, Information/Scheduling Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, and Internet Coordinator: Kristyne Olson, Liaison to Glendale Community College: Bob Walling.**

Unfinished Business:

Action items

(Refer to the action item list accompanying these minutes for disposition of all action items)

Item #7 from the April 15 meeting was discussed briefly but tabled until Larry Dirksen returns.

New Business

President Lee Weir introduced new members and guests. He complimented David Durham on the exceptional work David accomplished in delivering the three sold out performances of his well-received musical, "The Cruise".

Tammy Gordon, President of Grand Singers/Chorale Council, was offered an opportunity to speak with the Board about her interest in expanding opportunities for Club members inside and outside Grand Singers to participate more in the planning and execution of various activities, including the thank you luncheon for CAM staff and the MC spring General Meeting.

Ron Tellefson was asked and agreed to meet with Tammy Gordon to seek ways to achieve greater leadership involvement in MC events from several MC groups. Ron has agreed to oversee the March General Meeting. On a related matter, Judy Snedeker stated that the Drama Club was interested in collaborating with the MC in hosting the thank you luncheon for CAM staff and discussions were underway.

Eileen Brooks, Drama Club President, was invited to speak to the Board about the Drama Club's interest in collaborating more closely with the MC on many levels but also specifically to recruit, train and mentor additional tech staff which she sees as a high priority for both Clubs. She outlined several ideas that she would like to pursue jointly with the MC. During the ensuing discussion she was encouraged to follow up with MC Technical Director, Larry Dirksen and with Bob Walling who is MC liaison with Glendale Community College to explore opportunities to achieve the objectives of expanding the pool of technical talent.

Liaison to Glendale Community College, Bob Walling, spoke regarding the GCC scholarship program. Music staff at GCC expressed appreciation that the MC is providing their students with opportunities to perform at SCG. GCC will be broadening out to more performance-oriented criteria for the scholarship which will likely also yield more vocalists and other types of musicians beyond the classical music performers. This may mean that the MC will have available wider array of students to invite to perform at SCG.

GCC was seeking MC support and there was BOD general consensus for the GCC proposed approach.

Member Comment:(non- agenda items)

David Durham expressed thanks to the Drama Club members who assisted greatly with "The Cruise" production and asked that the Board convey thanks to those individuals.

Announcements:

The next Music Club Exec BOD Meeting will be held **Monday, 17 June 2019, 3:00 pm at Cimarron**

Adjournment: Kris Olson made a motion to adjourn, seconded by Charlene Chapman-Madden, motion approved. The meeting adjourned at 5:00 PM

Richard Coles
Secretary

Lee Weir
President

Music Club BOD Action Items – 20 MAY 2019

NOTE: Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

Action Items Completed:

1. **Richard Coles** to contact Earle Greenberg to discuss ideas for resolution of longer term A/V recording.
2. **Richard Coles** to review minutes to determine what motions had been approved regarding donations to Glendale Community College Music Scholarship for 2017 and 2018 fiscal years.
3. **Board** to discuss the pros and cons of a proposal to have Executive BOD positions evolve to two-year terms officially on May 1, 2020.

Continued or New Action Items from 20 May 2019 Board Meeting:

1. Bob Crawford, (computer club member) advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.
2. **Board** to identify longer term solution for A/V recording of MC performances.
3. **Board** to evaluate the differences between what the Drama and Music Clubs offer by way of a stipend to individuals (instrumentalists) making contributions to shows/concerts.
4. **Board** to establish policy regarding the use/borrowing/removal from storage/management of MC equipment for events on and off campus. **Bob Walling** to distribute a proposal before April Board meeting.
5. Board to evaluate the pros and cons of the type of productions sponsored during the past season as a means to provide guidance to the incoming Board members regarding the efficacy of sponsoring future similar performances.
6. **Board** to have an inventory taken of all tech equipment used by the MC.
7. **Lee Weir and Marilyn Book** to present a proposal at the next Board meeting to have someone other than the Treasurer handling all Contracts for services and related paperwork required by CAM.
8. **Board** to establish policy guidelines for selection of groups performing at Cimarron Nightclub to accommodate suitable MC groups.
9. **Richard Coles** to obtain Code of Conduct policy 13.4 and provide it to **Lee Weir** in order that Chapter 13 in the CCP&P's needs to be updated by sending the 13.4 addition to CAM (Lorena) with a request to update. (All of Ch 12 and Ch 13 can also be sent to Lorena as well since the MC is to review and update each year. Ch 13 on the Music Club website must also be updated).