

## Music Club Board Meeting

**3:00 PM April 15, 2019**

**Board Members Present:** Lee Weir, Ron Pearson, Jerry Lauer, Jim Ward, George Barilla, Didi Nielson, Len King, Marilyn Book, Judy Snedeker, Jean McCurdy, Marv Myhre, Kris Olson, Bob Walling.

**Absent Board Members:** Richard Coles, Charlene Chapman-Madden

**New Board Members (effective May 1) Present:** Larry Dirksen, Charles Green, David Seaburg

**Guests:** Lois Rose (Acting Secretary), David Durham, Alan Nielson

Dues Paid Music Club Members: 258

### Call to Order and Roll Call

**President Lee Weir** called the meeting to order with a quorum present.

### Approval of Previous Minutes

Minutes of the 18 March 2019 BOD meeting were distributed to BOD members prior to the meeting. Moved by Ron Pearson that the minutes be approved as distributed; Marilyn Book seconded the motion which was approved.

### Director Reports

**Treasurer:** Ron Pearson presented the March 2019 financial report and provided copies, which included the following:

	Month	YTD	YTD	Better
	<u>Actual</u>	Actual	<u>Budget</u>	<u>(Worse)</u>
Income	\$10,476	\$51,479	\$47,420	\$4,059
Expense	<u>\$14,029</u>	<u>\$49,344</u>	<u>\$53,167</u>	<u>\$3,823</u>
Profit (Loss)	<u>(\$ 3,553)</u>	<u>\$ 2,135</u>	<u>(\$ 5,747)</u>	<u>\$ 7,882</u>

Balance of All Cash at Month End      \$51,774

George Barilla moved to accept the Treasurers report; Jim Ward seconded the motion which was approved.

Ron Pearson recommended that in the future all Contracts for services and the paperwork required by CAM for Contracts be handled by someone other than the Treasurer to alleviate the work load. It was agreed that this be added to the Action Items with Lee and Marilyn assigned to work on a proposal for the Board.

Reports were delivered in writing and/or verbally by **Band Representative: Len King, Classical Concert Coordinator: Bob Walling, Showcase Coordinator: Jean McCurdy, At Large Directors Didi Nielson/Marilyn Book, Technical Director: George Barilla, Information/Scheduling Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, and Internet Coordinator: Kristyne Olson. No reports from Past President and President.**

### **Unfinished Business:**

Action items: **Item #2** from the March 18 meeting was completed and Kris Olson reported on the responses received and her next steps regarding the website RFP.

Item #8 from the March 18 meeting was discussed. Bob Walling had distributed a proposal and background information in writing prior to the meeting and reviewed it with the Board. Bob Walling made the following motion:

All equipment and materials in whole or part purchased by the SCG Music Club be only used to support the preparation and performance of authorized Music Club performances officially posted on the Music Club calendar of

events or as otherwise provided. Exceptions, if any, are to be authorized by the Executive Committee of the Board in consultation with the Board Member who represents the requesting group.

Motion seconded by Ron Pearson. Lengthy Discussion as follows:

Issues raised by Board members and David Durham included: needed clarity on equipment that is jointly owned with the Drama Club and/or CAM, whether the policy needs to be approved by the general membership, whether La Solana and the Colonnade should be considered "off site," who should approve exceptions. Ron Pearson moved to Table the motion, seconded by Kris Olson which was approved.

### **New Business**

David Durham indicated that the bass player for his group, Jan Huber, has moved to Heritage. He would like permission for Jan to continue with the group. It was noted that he must write a letter and have Jan sign a waiver. Moved by Jim Ward that Jan Huber be allowed to continue through 2019; seconded by Ron Pearson which was approved.

President Lee Weir individually thanked retiring Board Members Ron Pearson, Len King, Bob Walling, George Barilla, and Jerry Lauer for their many years of service and welcomed and introduced new Board members present, Larry Dirksen, David Seaburg, and Charles Green.

### **Member Comment:(non- agenda items)**

None.

### **Announcements:**

The next Music Club Exec BOD Meeting will be held **Monday, 20 May 2019, 3:00 pm at Cimarron**

**Adjournment:** Kris Olson made a motion to adjourn, seconded by Jean McCurdy, motion approved. The meeting adjourned at 4:27PM!!

**Lois Rose**  
**Acting Secretary**

**Lee Weir**  
**President**

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## Music Club BOD Action Items – 15 APRIL 2019

**NOTE:** Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

### Action Items Completed:

1. **Board members** to respond to Kris with comments on draft RFP in Action Item #1 by **26 March 2019**.

### Continued or New Action Items from 15 April 2019 Board Meeting:

1. Bob Crawford, (computer club member) advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.

2. **Board** to identify longer term solution for A/V recording of MC performances. **Richard Coles** to contact Earle Greenberg to discuss ideas for resolution.

3. **Board** to discuss the pros and cons of a proposal to have Executive BOD positions evolve to two-year terms officially on May 1, 2020.

4. **Board** to evaluate the differences between what the Drama and Music Clubs offer by way of a stipend to individuals (instrumentalists) making contributions to shows/concerts.

5. **Board** to evaluate the pros and cons of the type of productions sponsored during the past season as a means to provide guidance to the incoming Board members regarding the efficacy of sponsoring future similar performances.

6. **Richard Coles** to review minutes to determine what motions had been approved regarding donations to Glendale Community College Music Scholarship for 2017 and 2018 fiscal years.

7. **Board** to establish policy regarding the use/borrowing/removal from storage/management of MC equipment for events on and off campus. **Bob Walling** to distribute a proposal before April Board meeting.

8. **Board** to have an inventory taken of all tech equipment used by the MC.

9. **Lee Weir and Marilyn Book** to present a proposal at the next Board meeting to have someone other than the Treasurer handling all Contracts for services and related paperwork required by CAM.