

Music Club Board Meeting

3:00 PM March 18, 2019

Lee Weir, Ron Pearson, Richard Coles, Jerry Lauer, Jim Ward (arrived 3:55 pm departed 4:59 pm), George Barilla, Didi Nielson, Len King, Marilyn Book, Charlene Chapman-Madden, Judy Snedeker, Jean McCurdy, Marv Myhre, Kris Olson, Bob Walling.

Guests: Jolene Nerdahl (Drama Club)

Dues Paid Music Club Members: 258

Call to Order and Roll Call

President Lee Weir called the meeting to order with a quorum present.

Approval of Previous Minutes

Minutes of the 18 February 2019 BOD meeting were distributed to BOD members prior to the meeting. It was moved by Bob Walling that the minutes be approved as distributed, Marilyn Book seconded the motion which was approved.

Director Reports

Treasurer: Ron Pearson presented the February 2019 financial report that was distributed prior to the meeting:

	Month	YTD	YTD	Better
	<u>Actual</u>	Actual	<u>Budget</u>	<u>(Worse)</u>
Income	\$6,019	\$41,003	\$38,410	\$2,593
Expense	<u>\$10,713</u>	\$35,315	\$38,558	\$ 3,243
Profit (Loss)	<u>(\$ 4,694)</u>	\$ 5,688	(\$ 148)	\$ 5,836

Balance: All Cash at Month End \$55,328

Kris Olson made a motion to accept the Treasurers report, it was seconded by George Barilla and the motion was approved.

Reports were delivered in writing and/or verbally by **Band Representative: Len King, Classical Concert Coordinator: Bob Walling, Vocal Representative: Charlene Chapman-Madden, Showcase Coordinator: Jean McCurdy, At Large Directors Didi Nielson/Marilyn Book, Technical Director: George Barilla, Information/Scheduling Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, Internet Coordinator: Kristyne Olson, Past President: Jim Ward.**

Unfinished Business:

Action items

(Refer to the action item list accompanying these minutes for disposition of all action items)

With regard to **Action Item #8** Bob Walling said that he would send a suggested policy to all members before the April meeting and Lee Weir said he would send a document to help for discussion purposes dealing with this issue, also before our April meeting.

New Business

1. Kris Olson has on a temporary basis assumed responsibility as the MC Head Usher coordinator for the next two MC events (Grand Singers Concerts and the Hootenanny). The job description for the position is being edited to include a role for the MC webmaster in providing to the MC Head Usher coordinator the seating printouts from the Arts People system.

2. Charlene Chapman-Madden advised that she had gathered a committee comprised of Wendy Fentiman, Katie Iverson, and herself to develop a job description and procedures to search for and select a new director for The Desert Divas. She will offer the Board the opportunity to review the job description prior to posting it on the website.
3. It was moved by Bob Walling and seconded by Marilyn Book that all Sun City Grand Music Club vocal and instrumental groups be required to stipulate in promotional materials that they are sponsored by the Sun City Grand Music Club and that this decision be communicated to them. The motion was approved.
4. Jim Ward advised that CAM requested the MC to provide members who could help “police” the cordon line at the back of the Amphitheater for the spring concert. Judy Snedeker offered to speak with David Durham about this.
5. Lee Weir indicated that CAM sponsored Karaoke began two weeks ago and is being handled by Larry and Vicki Breslow. He also received a letter from Larry identifying the whereabouts of most of the Karaoke equipment. Didi Nielson passed Lee an additional letter from her husband detailing the location of additional equipment. Lee advised that he would reconcile the lists and advise if the matter of locating all the equipment had been resolved.
6. Lee Weir advised that Donna Richards had identified a date for the annual MC holiday party and had been in touch with Swing Kings to play at the event which would be held at Briarwood. Lee said he would further discuss with her points raised during Board discussion and report back to the Board.

Member Comment: (non- agenda items)

None.

Announcements:

The next Music Club Exec BOD Meeting will be held **Monday, 15 April 2019, 3:00 pm at Cimarron**

The next Music Club General Meeting will be held **Tuesday, 19 March 2019, 5:00 (Bar) 6:00 pm (Dinner) at Sonoran Plaza**

Adjournment: Jean McCurdy made a motion to adjourn, seconded by Ron Pearson that was approved. The meeting adjourned at 5:17 PM.

Richard Coles
Secretary

Lee Weir
President

Music Club BOD Action Items - 18 March 2019

NOTE: Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

Action Items Completed:

1. **Board** to render a decision regarding Dave Durham's request that the Hootenanny group be permitted to borrow MC assets (the mixer from the MC sound system, along with sufficient mic's & cords) for the group to perform off campus on Sunday March 24. **Completed**
2. **Board** to monitor the detailed progress of the unique production, the spring MC musical "The Cruise". **Completed**
3. **Lee Weir** to contact Larry Breslow regarding the matter of missing Karaoke equipment that was locked away some time ago. Specifically, the whereabouts and operability of Music Club equipment assets including 2 karaoke machines (which were only 2 years old and were operational at the time of Karaoke's shutdown), Karaoke discs (numbering in the hundreds of songs), a Bose speaker system and Bose Tonemaster mixer and microphones. **Completed**
4. **Board** to negotiate with CAM to provide password access, to **Arts People** website, to allow the new MC Head Usher to review seating. **Resolved – see item #1 new business in minutes.**
5. **Marilyn Book** to prepare a list of specific Grand Singers requirements (DVD's, CD's, streaming) for audio/video recording deliverables of the spring 2019 concert and coordinate with George Barilla who, as the BOD technical contact point with Earle Greenberg, is to provide direction to him. **Completed**
6. **Charlene Chapman-Madden** volunteered to gather a committee to develop procedures to search for and select a new director for The Desert Divas. The committee is to include Wendy Fentiman. **Completed**

Continued or New Action Items from 18 March 2019 Board Meeting:

1. Bob Crawford, (computer club member) advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.
2. **Board members** to respond to Kris with comments on draft RFP in Action Item #1 by **26 March 2019**.
3. **Board** to identify longer term solution for A/V recording of MC performances. **Richard Coles** to contact Earle Greenberg to discuss ideas for resolution.
4. **Board** to discuss the pros and cons of a proposal to have executive BOD positions evolve to two-year terms officially on May 1, 2020.
5. **Board** to evaluate the differences between what the Drama and Music Clubs offer by way of a stipend to individuals (instrumentalists) making contributions to shows/concerts.
6. **Board** to evaluate the pros and cons of the type of productions sponsored during the past season as a means to provide guidance to the incoming Board members regarding the efficacy of sponsoring future similar performances.

7. **Richard Coles** to review minutes to determine what motions had been approved regarding donations to Glendale Community College Music Scholarship for 2017 and 2018 fiscal years.
8. **Board** to establish policy regarding the use/borrowing/removal from storage/management of MC equipment for events on and off campus.
9. **Board** to have an inventory taken of all tech equipment used by the MC.