

Music Club Board Meeting

3:00 PM February 18, 2019

Lee Weir, Ron Pearson, Richard Coles, Jim Ward (departed 4:15 pm), George Barilla, Didi Nielson, Len King, Marilyn Book, Charlene Chapman-Madden, Judy Snedeker, Marv Myhre, Kris Olson, Bob Walling.

Guests: David Durham (arrived 3:23pm)

Dues Paid Music Club Members: 234

Call to Order and Roll Call

President Lee Weir called the meeting to order with a quorum present.

Approval of Previous Minutes

Minutes of the 21 January 2019 BOD meeting were distributed to BOD members prior to the meeting. It was moved by Bob Walling that the minutes be approved as distributed, Marilyn Book seconded the motion which was approved.

Director Reports

Treasurer: Ron Pearson presented the January 2019 financial report that was distributed prior to the meeting:

	Month	YTD	YTD	Better
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>(Worse)</u>
Income	\$34,984	\$34,984	\$32,850	\$2,134
Expense	<u>\$24,602</u>	<u>\$24,602</u>	<u>\$25,124</u>	<u>\$ 522</u>
Profit (Loss)	<u>\$ 10,382</u>	<u>\$ 10,382</u>	<u>\$ 7,726</u>	<u>\$ 2,656</u>

Balance: All Cash at Month End \$60,022

Kris Olson made a motion to accept the Treasurers report, it was seconded Jim Ward and the motion was approved.

Reports were delivered in writing and/or verbally by **Band Representative: Len King, Classical Concert Coordinator: Bob Walling, Vocal Representative: Charlene Chapman-Madden, Showcase Coordinator: Jean McCurdy, At Large Directors Didi Nielson/Marilyn Book, Technical Director: George Barilla, Information/Scheduling Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, Internet Coordinator: Kristyne Olson, Past President: Jim Ward.**

Unfinished Business:

Action items

(Refer to the action item list accompanying these minutes for disposition of all action items)

New Business

1. BOD discussed the MC Head Usher coordinator position for the MC events and concluded that the position required someone with computer skills sufficient to work from the Arts & People seating dataset.
2. It was moved by Bob Walling and seconded by Kris Olson that Bob Walling serve as MC contact for the musical instrument equipment drive in support of elementary school levels in the Dysart School District. The motion was approved.
3. It was moved by Marilyn Book and seconded by Marv Myhre that Bob Walling serve as liaison between the MC and Dysart School District. The motion was approved.

4. Bob Walling moved and Richard Coles seconded a motion that the MC Board approve and issue a check for the \$5,000 Music Scholarship to Glendale Community College currently budgeted in the 2019 fiscal year. The motion was approved.
5. It was moved by Jim Ward and seconded by Kris Olson that Bob Walling be permitted to invite Dr. Christina Eide, a non-resident, to participate in the 2 March concert. The motion was approved. Lee will prepare a CCF-14 liability waiver.
6. Jim Ward advised that he met with the MC Nominating Committee to discuss procedural matters. To date the Committee has identified members for nomination to most positions on the MC Board for the 2019-2020 year. Regarding consideration of two-year terms for executive BOD positions, Jim indicated that a BOD decision would have to be made prior to Jan. 2020 General Meeting for ratification to achieve an implementation date by May 2020.
7. David Durham sought and accepted direction from the BOD regarding access to blocks of "The Cruise" tickets by various retirement residences in Surprise and Sun City West. The BOD directed that all access to tickets for MC members and the public will occur at the same time.
8. It was moved by Ron Pearson and seconded by Charlene Chapman-Madden that Dave Durham be permitted to invite Dave Williams, a non-resident, to play with the Sun City Boys in the 8 April Amphitheater event. The motion was approved. Lee will prepare a CCF-14 liability waiver.
9. Lee Weir asked that several items be moved to the Action items List for review by the Board at subsequent meetings (See Action List #5,6,7,8). Lee indicated that he would attend the Glendale Community College Donor Luncheon on 21 March with Bob Walling and one other Board member to present the 2019 MC scholarship check.

Member Comment: (non- agenda items)

Announcements:

The next Music Club Exec BOD Meeting will be held **Monday, 18 March 2019, 3:00 pm at Cimarron**

The next Music Club General Meeting will be held **Tuesday, 19 March 2019, 5:00 (Bar) 6:00 pm (Dinner) at Sonoran Plaza**

Adjournment: George Barilla made a motion to adjourn, seconded by Marv Myhre that was approved. The meeting adjourned at 5:15 PM.

Richard Coles
Secretary

Lee Weir
President

Music Club BOD Action Items

18 February 2019

NOTE: Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

Action Items Completed:

1. **Bob Walling** to obtain approval from CAM and complete paperwork for proposed \$781.25 donation to Glendale Community College MC Scholarship fund. This donation requires CAM approval prior to check being written and requires from the recipient a 501(c)(3) which goes to CAM along with a CCF 15 form. **Completed**
2. **Board** to review progress of the CAM Karaoke Proposal. **Completed**
3. **Marv Myhre** to speak with Anne Scott to prepare a job description for MC Head Usher in response to the retirement of Anne Scott from that position. **Completed.**
4. **Lee Weir** asked the **BOD** to address the critical need to recruit additional volunteers to help current Director(s). In particular, there is need for an assistant to the Treasurer and also a volunteer who could handle all MC contracts. **Board** to prepare specific job descriptions for each of these two positions. **Completed.**

Continued or New Action Items from 18 February 2019 Board Meeting:

1. Bob Crawford, (computer club member) advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.
2. **Board** to identify longer term solution for A/V recording of MC performances.
3. **Charlene Chapman-Madden** volunteered to gather a committee to develop procedures to search for and select a new director for The Desert Divas. The committee is to include Wendy Fentiman.
4. **Board** to negotiate with CAM to provide password access, to **Arts People** website, to allow the new MC Head Usher to review seating.
5. **Board** to discuss the pros and cons of a proposal to have executive BOD positions evolve to two-year terms officially on May 1, 2020.
6. **Board** to evaluate the differences between what the Drama and Music Clubs offer by way of a stipend to individuals (usher personnel and instrumentalists) making contributions to shows/concerts.
7. **Board** to monitor the detailed progress of the unique production, the spring MC musical "The Cruise".
8. **Board** to render a decision regarding whether all Sun City Grand Music Club vocal and instrumental groups be required to stipulate in promotional materials that they are sponsored by the Sun City Grand Music Club.

9. **Marilyn Book** to prepare a list of specific Grand Singers requirements (DVD's, CD's, streaming) for audio/video recording deliverables of the spring 2019 concert and coordinate with George Barilla who, as the BOD technical contact point with Earle Greenberg, is to provide direction to him.

10. **Lee Weir** to contact Larry Breslow regarding the matter of missing Karaoke equipment that was locked away some time ago. Specifically, the whereabouts and operability of Music Club equipment assets including 2 karaoke machines (which were only 2 years old and were operational at the time of Karaoke's shutdown), Karaoke discs (numbering in the hundreds of songs), a Bose speaker system and Bose Tonemaster mixer and microphones.

11. **Board** to render a decision regarding Dave Durham's request that the Hootenanny group be permitted to borrow MC assets (the mixer from the MC sound system, along with sufficient mic's & cords) for the group to perform off campus on Sunday March 24.