

Music Club Board Meeting

3:00 PM – September 17, 2018

Present: Lee Weir, Jim Ward, Judy Snedeker, Richard Coles, Len King, Didi Nielson, Charlene Chapman-Madden, Marv Myhre, Kristyne Olson, Bob Walling.

Guests: Donna Mills, Donna Richards

Dues Paid Music Club Members: 266

Call to Order and Roll Call

President Lee Weir called the meeting to order with a quorum present.

Approval of Previous Minutes

Minutes of the 20 August 2018 BOD meeting were distributed to BOD members prior to the meeting, changes were requested. It was moved by Bob Walling that the minutes be approved as corrected and distributed, Didi Nielson seconded the motion which was approved.

Director Reports

Treasurer: Lee Weir referred to the August 2018 financial report distributed by Ron Pearson:

	Month	YTD	YTD	Better
	<u>Actual</u>	Actual	<u>Budget</u>	<u>(Worse)</u>
Income	\$3,572	\$100,706	\$96,762	\$ 3,944
Expense	<u>\$7,218</u>	\$89,562	<u>\$100,231</u>	<u>\$ 10,669</u>
Profit (Loss)	<u>\$(3,646)</u>	<u>\$ 11,144</u>	<u>(\$3,469)</u>	<u>\$ 14,613</u>

Balance: All Cash at Month End \$47,703

Jim Ward made a motion to accept the Treasurers report, it was seconded by Judy Snedeker. The motion was approved.

Reports were delivered in writing and/or verbally by **Band Representative: Len King, Classical Concert Coordinator: Bob Walling, Vocal Representative: Charlene Chapman-Madden, Showcase Coordinator: Jean McCurdy, At Large Directors Didi Nielson/Marilyn Book, Information/Scheduling Coordinator: Judy Snedeker, Internal Publicity Coordinator: Marv Myhre, Internet Coordinator: Kristyne Olson, Technical Coordinator: George Barilla, Past President: Jim Ward.**

Unfinished Business:

Action items

(Refer to the action item list accompanying these minutes for disposition of all action items)

New Business

1. Donna Richards and Donna Mills, representing the committee coordinating the annual dinner/dance at Briarwood Country Club on Nov. 30, reviewed the detailed plans for the evening, billed as Magic & Music. They discussed ticket price, ticket sale dates/locations, reservation requirements and invitation text which was clarified by the BOD. Lee Weir thanked them for their considerable efforts in organizing this event.
2. David Durham, Larry Dirksen and Patrick Watts requested two new speakers for outdoor events at the Amphitheater setting and other outdoor settings. A letter from Patrick Watts was distributed to Directors detailing the request. It was moved by Jim Ward that the MC approve purchase of two Mackie Thump 15A

speakers for Amphitheater and other outdoor/large room shows, not to exceed \$700. The motion was seconded by Marv Myhre and approved.

3. Jim Ward moved that the BOD approve an amount not to exceed \$500 to initiate an order for a rolling rackmount cabinet and power supply /hardware /drawer, contingent upon the concurrence of Larry Dirksen with plans for the cabinet to house receivers, mics, antenna combiners equipment that are expected to be granted to the MC by CAM after 28 Sept. This approval is accompanied by instructions to Larry to discuss sharing the equipment and splitting the cost of the rack with the Drama Club. The motion was seconded by Len King and approved.
4. Bob Walling moved that the MC extend an invitation to Carlos Garibaldi, Guitarist and Glendale Community College MC Scholarship recipient, to perform in the Nov 1 and March 2 MC concerts. The motion was seconded by Kristyne Olson and approved.
5. Bob Walling moved that the MC extend an invitation to Sierra Rodriguez, Flutist and Glendale Community College MC Scholarship recipient, to perform in the March 2 MC concert. The motion was seconded by Kristyne Olson and approved. Bob will send the appropriate CAM forms and insurance waiver to Lee Weir for both performers.
6. Bob Walling moved that the MC BOD approve an expenditure not to exceed \$1,200 for the purchase of two HP laptop computers (one slideshow and video presentations, one to replace the desktop machine used to stream the Cimarron bulletin board). The motion was seconded by Len King and approved.
7. Kristyne Olson moved that Lee Weir send to Bob Crawford, the Computer Club webmaster, a card and include a gift card totaling \$50 on behalf of the BOD thanking him for contributing his programming skills to assist the MC in implementing the necessary security requirements to protect copyright for the delivery of music via the internet. Charlene Chapman-Madden seconded the motion which was approved.
8. Jim Ward moved that the BOD donate two tickets, for the Celebration of Music concert, to Michele Raggi who recently donated a keyboard to the MC. The motion was seconded by Len King and approved.

President: Lee Weir opened a brief discussion regarding agenda matters related to the 19 September 2018 general Membership meeting to be held as announced.

Member Comment: (non- agenda items)

None

Announcements:

The next General Membership meeting will be held **Wednesday, 19 September 2018, 3:30 pm at Sonoran Plaza.**

The next Music Club Exec BOD Meeting will be held **Monday, 15 October 2018, 3:00 pm at Cimarron**

Adjournment: Len King made a motion to adjourn, seconded by Bob Walling that was approved. The meeting adjourned at 4:58 PM.

Richard Coles
Secretary

Lee Weir
President

Music Club BOD Action Items

17 September 2018

NOTE: Completed Action Items will be shown as such and included on the next action list at the following BOD meeting after which they will be dropped from the list. Any Uncompleted Action Items will be carried over to subsequent BOD meetings under heading of Action Items.

Action Items Completed:

1. **George Barilla** has a Music Club laptop in his possession that is experiencing problems. It is used in Music Club productions for slide shows and videos. George would like to discuss with the BOD the possibility of replacing it. **BOD requested a recommendation and a budget or quote from George for any proposed purchase. Completed**
2. **Kris Olson and BOD** to explore the possibility of delivering Grand Singers demo and parts music via email distribution system and/or the Club website as many people no longer have CD players. This option would also provide access via smart phones or tablets and protect copyright. **Completed**
3. **Joyce Greenberg and David Durham** were requested to provide to the BOD, **prior to the 17 September 2018 meeting**, an update of their budgets to reflect additional performances as well as all proposed costs for their respective shows. **Completed**

Continued or New Action Items from 17 September 2018 Board Meeting:

1. **Marilyn Book** is looking for someone to assume the role of **Coordinator of the Social Committee**. She will investigate the applications for membership to see who might be able to fill this position.
2. **Judy Snedeker** is seeking someone with computer skills and dedication to assist and serve as a back-up in her role as **Information/Room Reservations/Scheduling/ Venue Setups Coordinator. (Facilities Coordinator)**.
3. **Marv Myhre** is seeking an additional volunteer to assist with the internal publicity coordination.
4. **Kris Olson** is to prepare, for review by the BOD, guidelines for the types of e-mail communications that are to be distributed in e-blasts to Music Club members.
5. Bob Crawford advised that the MC website code is very outdated and recommended that we rebuild our website with more up-to-date code. **Kris Olson** will identify requirements for the MC website, prepare a scope of work and obtain costs/options from GoDaddy to build an up to date website. She will also obtain the cost for a web building interface software called WordPress which will allow authorized MC members to maintain the website. Kris will present the costs and options for the rebuilding of the MC website to the BOD.
6. **Lee Weir** will speak with Patricia von Petner to ask if she would serve as MC assistant Treasurer.